

**Audit & Scrutiny Committee**  
**Brentwood Leisure Trust Working Group**  
**3<sup>rd</sup> March 2021**

**Identification of information required to assist review.**

No	Information required.
<b>Original decision/process</b>	
1	Political context Why was the decision made For what reasons?
2	What was the procurement process
3	What legal advice was provided
<b>Audits/Reviews</b>	
4	Have any Internal audit reviews been undertaken
5	Any reviews been undertaken by the Council
<b>Reports/Minutes</b>	
6	Copies of Board minutes
7	Reports received from BLT at Executive/Political level
8	Names/positions at Executive/Board level
<b>Finance</b>	
9	Copies of accounts
10	Details of any grants that BLT may have received.
11	Details of grants/monies from the Council to BLT
12	What is the cost to creditors

No	Information required.
<b>Assets/Leases</b>	
13	How did the Council asset manage the building and the lease
14	Details of the leases (where they full repairing)
15	Any strategic discussions regarding the building
<b>Future</b>	
16	What's the immediate future of the building
17	Can we learn from other Trusts